



SUPERINTENDENT OF PUBLIC INSTRUCTION

Randy I. Dorn Old Capitol Building · PO BOX 47200 · Olympia, WA 98504-7200 · <http://www.k12.wa.us>

September 18, 2015

Michael Green, Superintendent
Woodland School District
800 3rd Street
Woodland, WA 98674

Dear Superintendent Green:

This letter is written as a follow-up to the administrative review of your Summer Food Service Program conducted by Bianca Smith, Program Specialist, on July 30, 2015. Thank you for the courtesy and cooperation extended during the review, with special thanks to Lan Ha, Program Manager, and Stacy Brown, Business Services Director.

The purpose of the review was to measure your organization's compliance with state and federal regulations, including an observation of a meal service. The results of the review were discussed with Ms. Ha and Ms. Brown at the time of the exit conference and a copy of the review report was left with them.

The lunch meal service was observed at Woodland Middle School. Meal service was efficiently managed with an accurate point of service meal count system in place. Children appeared to enjoy the meal. Program records were organized and readily available for review.

The July claim was reviewed and no errors were discovered.

The review is now closed. Congratulations on having an outstanding review! We appreciate your commitment to operate a successful program. We look forward to working with you again next year. If you have any questions, please contact Jennifer Mitchell, Summer Food Service Supervisor, at (360) 725-6056 or email at jennifer.mitchell@k12.wa.us.

Sincerely,

Donna Parsons, MS, RD, SNS
Director, Child Nutrition Services

DP:lb

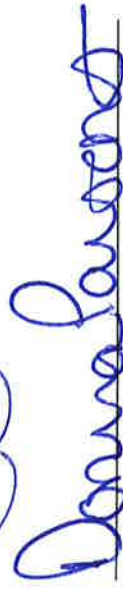
cc: Bianca Smith, Program Specialist
Stacy Brown, Business Services Director
Lan Ha, Program Manager
Katy Short, NSLP Specialist

**Child Nutrition Services
Office of Superintendent of Public Instruction
Woodland School District**

*had an outstanding program review in 2015 on the
Summer Food Service Program*


Jennifer Mitchell, Supervisor

Summer Food and Special Projects


Donna Parsons, Director
Child Nutrition Services

